



REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY
HEADQUARTERS, U.S. ARMY GARRISON, ALASKA
1060 GAFFNEY ROAD #6000
FORT WAINWRIGHT, ALASKA 99703-6000

IMPA-FWA-ZA

22 AUGUST 2005

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: FWA Garrison Policy #4 - Equal Opportunity Complaint Procedures

1. The chain of command is responsible for developing and sustaining a healthy Equal Opportunity climate. I highly encourage soldiers who believe they have been discriminated against to utilize the chain of command to resolve issues at the lowest level.
2. Complainants will have free access to the FWA Garrison Equal Opportunity Advisor, USARAK Equal Opportunity Office, Inspector General, Staff Judge Advocate, Chaplain, and Provost Marshal. A twenty-four hour USARAK Equal Opportunity / Sexual Harassment Hotline is available at 384-6340. Commanders, leaders, and supervisors will ensure that any person, or his/her representative, filing a complaint shall be free from restraint, interference, coercion, discrimination, or reprisal.
3. I hold commanders, leaders, and supervisors personally responsible for addressing policies, procedures, and practices that intentionally or unintentionally contribute to discrimination based on race, color, religion, gender, or national origin. Commanders, leaders, and supervisors will ensure that every soldier is aware of all aspects of complaint processing procedures.
4. Commanders will address and correct discriminatory concerns in a rapid, objective, and impartial manner. Anyone receiving an Equal Opportunity complaint will adhere to procedures specified in Paragraph 6-8, AR 600-20, Army Command Policy. The FWA Garrison and USARAK Equal Opportunity Advisors and other staff agencies are available to assist with any Equal Opportunity related issues.
5. Post a copy of this statement on each unit bulletin board.

//original signed//
RONALD M. JOHNSON
LTC, SF
FWA Garrison Commander

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